

Shadow Dorset Council

Date of Meeting	20 February 2019
Lead Member	Lead Member for Governance - Spencer Flower
Officer	Chief Executive (Designate) – Matt Prosser
Subject of Report	Calendar of Meetings
Executive Summary	<p>The Shadow Dorset Council is asked to consider and approve a calendar for the Dorset Council which includes dates for all full Council meetings and those for each of its committees. A schedule of dates is attached as an Appendix to this report outlined below and proposed for adoption as the Calendar of Meetings.</p> <p>All shadow councillors were consulted on their preferences in relation to start times of meetings. 56 responses were received which expressed a preference for meetings to be largely held at 10:00am with Council meetings at 6:30pm. However, the first meeting of Council on 16 May 2019 will be held at 10:00am as this is stipulated within the Constitution.</p> <p>In addition, Area Planning Committee meetings will be held from 2:00pm to enable practical arrangements to be completed prior to the start of meetings in area locations.</p> <p>There is a range of other partnership and other informal bodies which involve member participation that are also being arranged and will be included in the calendar in due course.</p>
Impact Assessment:	Equalities Impact Assessment: None
	<p>Budget: The Dorset Council will apply its scheme of allowances for the travel requirements for members to attend meetings. There may also be incidental costs as a result of venue bookings which are chargeable. Where other venues have been used the cost of using these venues has been minimized as far as possible.</p>
	<p>Risk Assessment: Having considered the risks associated with this decision using the LGR Programme risk management methodology, the level of risk has been identified as: Current Risk: LOW Residual Risk LOW</p>

Recommendation	That the Shadow Dorset Council adopt the calendar of meetings for Dorset Council from 1 April 2019.
Reason for Recommendation	To comply with the Dorset Council Procedure Rules (Standing Orders)
Appendices	Appendix – Calendar of meetings
Background Papers	None
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